

TERRITORIAL VINEYARDS & WINE COMPANY
907 West Third Avenue Eugene, OR 97402 Tel 541-684-9463
weparty@territorialvineyards.com

Special Event Agreement

TASTING ROOM AND CELLAR Up to 300 Guests

Base rate

\$600.00 General

\$300.00 Wine Club members

\$???.00 Charity/Fundraisers... please inquire

This agreement is between Territorial Vineyards, LLC, ("Territorial"), and "Patron:"

Patron Name _____ Telephone _____

Territorial agrees to provide and Patron agrees to rent Tasting & Cellar

For (type of event and expected attendance)

On (Date and time of event) _____

Event Format

_____ Hosted Service (Patron pays for all wine and beer consumed, plus 15% gratuity on alcohol sales)

_____ No-Host Service (Patron pays Room Rent only, guests pay their own way)

_____ Other _____

Provided by Territorial

- Three 8' banquet tables.
- Four outside 4-top bistro tables and chairs.
- 4 round cocktail tables

_____ 60" 8 Top tables and chairs x \$35.00 additional = \$ _____

General parameters

- 50% Non-refundable deposit. Two to three licensed, professional staff for alcohol service to be provided by Territorial.
- All stemware, food-related equipment and serviceware to be provided by Patron or Patron’s caterer or party rental company.
- Caterer shall have one staff member for every 25 attendees for non-alcohol related service **for the duration of the event.**
- Patrons may provide their own food, either self-produced or by hiring the professional caterer of their choice. Caterer to be approved by Territorial after direct consultation about on-site cooking, food prep, setup, breakdown, use of winery facilities, etc.
- Patrons may provide their own recorded or live entertainment. Live entertainment to be approved in advance by Territorial.
- Children welcome when accompanied by parent 21 years or older and when alcohol consumption is not the primary focus of the event.
- **Patrons may not bring their own alcoholic beverages.**
- Events to finish by midnight unless otherwise arranged.
- Wine sales during events will be either by the glass or bottle without any case discount. Case discounts still apply to any to-go sales, including mixed cases.
- Setup by Patron will begin two hours before event start time unless otherwise arranged with Territorial. Layout and setup by Patron.
- **NO GLITTER!**

As required by the Oregon Liquor Control Commission, Territorial will terminate alcohol service to any individual or group that has become visibly intoxicated as determined by Territorial’s licensed staff.

Territorial and Patron pledge to work together cooperatively, each mindful of the other’s needs, limitations, and desires, to create an event that will exceed Patron’s expectations.

Territorial, LLC _____ By _____

Date _____

Patron _____ By _____

Date _____

Additional remarks/arrangements: