



## Territorial Vineyards & Wine Company

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### Territorial Special Event Agreement

This agreement is between Territorial Vineyards, LLC, (“Territorial”), and \_\_\_\_\_, (“Patron”).

Territorial agrees to provide, and Patron agrees to rent:

\_\_\_\_\_ Wine Room

\_\_\_\_\_ Wine Room and Cellar

For (type of event) \_\_\_\_\_

On (date and time of event) \_\_\_\_\_

Expected attendance \_\_\_\_\_

#### Event Format

\_\_\_\_\_ Hosted Service (Patron pays for all wine and beer consumed, plus 10% gratuity on alcohol sales)

\_\_\_\_\_ No-Host Service (Patron pays Room Rent only, guests pay their own way)

\_\_\_\_\_ Other: \_\_\_\_\_

#### Provided by Territorial

- Licensed, professional service staff for beer and wine service.
- Stemware for events of up to 45 attendees.
- Three 8-foot banquet tables.
- Four outside 4-top bistro tables and chairs.
- Lighting and space separation/creation for cellar events by prior arrangement.
- Four round cocktail tables.

#### General Parameters

- Depending on availability and cellar operations, Special Events may be scheduled Saturday through Wednesday.
- Patrons may provide their own food, either self-produced or by hiring the professional caterer of their choice. Caterer to be approved by Territorial after direct consultation about on-site cooking, food prep, setup, breakdown, use of winery facilities, etc.
- Patrons may provide their own recorded or live entertainment. Live entertainment to be approved in advance by Territorial.

- Children welcome when accompanied by parent 21 years or older and when alcohol consumption is not the primary focus of the event.
- **Patrons may not bring their own alcoholic beverages.**
- Events to finish by midnight unless otherwise arranged.
- Wine sales during events will be either by the glass or bottle without any case discount. Case discounts still apply to any to-go sales, including mixed cases.
- Setup by Patron will begin two hours before event start time unless otherwise arranged with Territorial:

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- Breakdown and cleanup by Patron to be arranged with Territorial:

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**Wine Room only, up to 45 attendees**

- Room Rent \$300.00 (\$150.00 for Wine Club members).
- 50% Non-refundable deposit.
- Stemware to be provided by Territorial.
- One licensed, professional staff for alcohol service to be provided by Territorial.
- Any food-related equipment or service-ware to be provided by Patron or Patron’s caterer or party rental company.

**Wine Room and Cellar, up to 250 attendees**

- Room Rent \$600.00 (\$300.00 for Wine Club members).
- 50% Non-refundable deposit. Two to three licensed, professional staff for alcohol service to be provided by Territorial.
- All stemware, food-related equipment and service ware to be provided by Patron or Patron’s caterer or party rental company.
- Caterer shall have one staff member for every 25 attendees for non-alcohol related service for the **duration of the event.**

**Wine Room and Cellar, up to 250 attendees: Wedding Package**

- Same parameters as above.
- Room Rent \$1,500.00 (\$900.00 for Wine Club members).
- All patron-provided event-specific gear, infrastructure, decoration and paraphernalia to be pre-approved by Territorial
- All access related to extended on-site event planning, coordination, setup and breakdown and cleanup to be scheduled by mutual agreement in advance.
- Planning and setup access prior to event dates and times:

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- Breakdown and cleanup access after event dates and times:

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**As required by the Oregon Liquor Control Commission, Territorial will terminate alcohol service to any individual or group that has become visibly intoxicated as determined by Territorial's licensed staff.**

Territorial and Patron pledge to work together cooperatively, each mindful of the other's needs, limitations, and desires, to create an event that will exceed Patron's expectations.

Territorial, LLC \_\_\_\_\_ Patron \_\_\_\_\_

Tel \_\_\_\_\_

Email \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date \_\_\_\_\_